

SCOIL DARA



Procedures for late arrival to school

Tutorial time starts for tutors and students promptly at 9.00am. Students are requested to be seated in their tutor class in advance of 9.00am.

School gates will close at 9.00am. Students arriving after this time will have to sign in at reception and receive a late stamp.

Once signed in students make their way immediately to their tutor class.

Students who have a note explaining their lateness are to present these to their tutor.

All students arriving late to tutorial class must show their tutor a late stamp. Students who arrive late but don't have a late stamp must be sent back to reception.

Students with unexplained lates will be automatically placed on morning detention at reception. It is the student's responsibility to attend morning detention on the next available day for their year group. If they do not attend the sanction will be escalated.

Morning detention is strictly for students who arrive late to school without a valid note of explanation and will be run by the Deputy Principals on the following mornings from 8.15 - 8.45am.

3rd/Transition year: Monday Morning

5th/6th year: Wednesday Morning

1st/2nd year: Friday Morning